



To: **Members of the Cabinet**

***Notice of a Meeting of the Cabinet***

**Tuesday, 19 March 2019 at 2.00 pm**

**Rooms 1&2 - County Hall, New Road, Oxford OX1 1ND**

Yvonne Rees  
Chief Executive

March 2019

Committee Officer: **Sue Whitehead**

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**Membership**

*Councillors*

Ian Hudspeth	Leader of the Council
Mrs Judith Heathcoat	Deputy Leader
Lawrie Stratford	Cabinet Member for Adult Social Care & Public Health
Ian Corkin	Cabinet Member for Cherwell Partnership
Steve Harrod	Cabinet Member for Children & Family Services
Lorraine Lindsay-Gale	Cabinet Member for Education & Cultural Services
Yvonne Constance OBE	Cabinet Member for Environment
David Bartholomew	Cabinet Member for Finance
Mark Gray	Cabinet Member for Local Communities
Eddie Reeves	Cabinet Member for Transformation

*The Agenda is attached. Decisions taken at the meeting will become effective at the end of the working day on Wednesday 27 March 2019 unless called in by that date for review by the appropriate Scrutiny Committee.*

*Copies of this Notice, Agenda and supporting papers are circulated to all Members of the County Council.*

*Date of next meeting: 23 April 2019*

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines.

<http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on **07776 997946** or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, but please give as much notice as possible before the meeting.**

# AGENDA

## 1. Apologies for Absence

## 2. Declarations of Interest

- guidance note opposite

## 3. Minutes (Pages 1 - 8)

To approve the minutes of the meeting held on 26 February 2019 (**CA3**) and to receive information arising from them.

## 4. Questions from County Councillors

Any county councillor may, by giving notice to the Proper Officer by 9 am two working days before the meeting, ask a question on any matter in respect of the Cabinet's delegated powers.

The number of questions which may be asked by any councillor at any one meeting is limited to two (or one question with notice and a supplementary question at the meeting) and the time for questions will be limited to 30 minutes in total. As with questions at Council, any questions which remain unanswered at the end of this item will receive a written response.

Questions submitted prior to the agenda being despatched are shown below and will be the subject of a response from the appropriate Cabinet Member or such other councillor or officer as is determined by the Cabinet Member and shall not be the subject of further debate at this meeting. Questions received after the despatch of the agenda, but before the deadline, will be shown on the Schedule of Addenda circulated at the meeting, together with any written response which is available at that time.

## 5. Petitions and Public Address

## 6. Capital Programme Monitoring Report - January 2019 (Pages 9 - 16)

*Cabinet Member:* Finance

*Forward Plan Ref:* 2018/170

*Contact:* Katy Jurczynszyn, Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518

Report by Director of Finance (**CA6**).

This report focuses on the delivery of the 2018/19 capital programme based on

projections at the end of January 2019 and new inclusions within the overall ten-year capital programme. The programme also includes all changes approved by Council in February 2019 as part of the Service & Resource Planning process.

***The Cabinet is RECOMMENDED to:***

- (a) note the report;***
- (b) approve the changes to the programme in Annex 1c;***

## **7. Financial Monitoring and Medium-Term Financial Delivery Report - January 2019 (Pages 17 - 56)**

*Cabinet Member: Finance  
Forward Plan Ref: 2018/169*

*Contact: Katy Jurczynszyn, Finance Manager (Finance, Strategy & Monitoring) Tel: 07584 909518*

Report by Director of Finance (**CA7**).

This report sets out the forecast position of the revenue budget as at the end of January 2019. This report also includes an update on the delivery of savings, plus a forecast of reserves and balances.

***The Cabinet is RECOMMENDED to:***

- (a) note the report;***
- (b) approve the virements set out in Annex 2a and note the virements set out in Annex 2b; and***
- (c) approve the bad debt write-offs as set out in paragraphs 69 and 70;***
- (d) note the treasury management lending list as set out in Annex 6;***
- (e) approve the fees and charges set out in paragraph 77 and Annex 7;***
- (f) approve the Children's Services Action Plan as set out in Annex 8.***

## **8. Home Care Options Appraisal (Pages 57 - 68)**

*Cabinet Member: Adult Social Care & Public Health  
Forward Plan Ref: 2019/006*

*Contact: Rachel Pirie, Lead for Older People Commissioning Markets Tel: 07917 534410*

Report by Director for Adult Services (**CA8**).

The Care Act places a duty on the Council to maintain an efficient and effective care market for the population of Oxfordshire, including people funding their own care

Between Autumn 2016 – Spring 2017 five home care agencies in Oxfordshire exited the care market. In order to explore this issue in more detail full council passed a motion asking officers to explore the feasibility of establishing a small flexible home care service

A comprehensive review of all options has been undertaken ranging from the Council becoming a large provider of home care, establishing a small home care service, to continuing with the status quo.

The report also reflects the work we have been doing locally and regionally to strengthen our assessment of the care market and ability to effectively respond when provider failure occurs.

Cabinet are asked to consider and agree the issues raised in this report and the recommendations to improve the capability and capacity of the home care market in Oxfordshire.

***Cabinet is RECOMMENDED to continue with the current care purchasing and provision arrangements and whilst doing so it also commits to:***

- (i) support and develop the home care market by creating a new partnership model;***
- (ii) developing alternative models of home care;***
- (iii) improving outcomes for people receiving reablement and reviewing our arrangements for contingency.***

## **9. Older People's Strategy (Pages 69 - 84)**

*Cabinet Member: Adult Social Care & Public Health*

*Forward Plan Ref: 2018/197*

*Contact: Rachel Pirie, Lead for Older People Commissioning Markets Tel: 07917 534410*

Report by Director for Adult Social Care (**CA9**).

Cabinet are asked to support the final version of 'Living Longer, Living Better: Oxfordshire's Older People's Strategy', which is also scheduled for approval at the Health & Wellbeing Board in March 2019.

Cabinet are also asked to support the 'Report of the Older People's Strategy Consultation' which will also be submitted to the Health & Wellbeing Board.

***Cabinet is RECOMMENDED to:***

- (i) support the final version of 'Living Longer, Living Better: Oxfordshire's Older People's Strategy', which is also submitted for approval at the Health & Wellbeing Board and Cabinet in March 2019;***
- (ii) support the 'Report of the Older People's Strategy Consultation' which will also be submitted to the Health & Wellbeing Board.***

**10. Innovation Fund for Daytime Support Grant Awards - March 2019**  
(Pages 85 - 108)

*Cabinet Member:* Adult Social Care & Public Health

*Forward Plan Ref:* 2018/171

*Contact:* Rebecca Lanchbury, Strategic Commissioning Officer Tel: 07584 481255

Report by Deputy Director – Joint Commissioning (**CA10**).

The Innovation Fund for Daytime Support 2018-19 was open to applications from all community and voluntary organisations to deliver new innovative projects for daytime support in Oxfordshire. The aim of the funding is to provide one-off funding to support the development of self-sustaining projects, delivering new opportunities for adults in Oxfordshire.

This report relates to the third round of the Innovation Fund which opened on 1 December 2018 and closed on 18 January 2019. There is £54,440.40 available in this fund. As per the agreed cross-party decision-making process, the cross-party panel reviewed the applications and assessed them against grant criteria. Decisions on recommendations for award were coproduced with people who use services and supported by officer recommendations.

This report sets out the final cross-party panel recommendations for allocation of the Innovation Fund for Daytime Support 2018-19, for decision by Cabinet.

***Cabinet is RECOMMENDED to approve:***

- (a) *for funding the bid listed under 23 (a) below;***
- (b) *the recommendation funding amounts for the bids listed under 23 (b) below;***
- (c) *the recommendation funding amount for the bid listed under 23 (c) below, subject to conditions as set out in the cross-party panel recommendations table below;***
- (d) *the recommendation to reject the bids listed under 23 (d) below.***

**11. Reg 18 Consultation on the Oxfordshire Plan 2050 and the Sustainability Appraisal Scoping Report: County Council Response to the Consultation** (Pages 109 - 166)

*Cabinet Member:* Environment

*Forward Plan Ref:* 2019/011

*Contact:* Dawn Pettis, Strategic Planning Team Leader Tel: 07771 983395

Report by Director for Planning & Place (**CA11**).

On 11 February the Oxfordshire Plan 2050 (Vision, Aspirations and Objectives) was published for public consultation for a period of six weeks to 25 March. This report sets out the County Council's draft response to this consultation, together with a draft response on the accompanying Sustainability Appraisal Scoping Report.

The Oxfordshire Plan 2050 contains a draft Vision, five Aspirations and a number of

Objectives aligned to the Aspirations. It also outlines a range of potential spatial options for growth up to 2050.

The County Council strongly supports the Vision, Aspirations and Objectives of the Oxfordshire Plan 2050. The key themes in the draft response include:

- Overall support for the draft Objectives but further strengthening key messages about the need for an increase in sustainable modes of travel, and to enhancing messages around public health and the environment;
- Highlighting concepts such as the need for charging points for Electric Vehicles into all premises together with full fibre broadband;
- A real focus on the need to ensure that cycling and walking levels and traffic reduction are radically improved;
- The aspiration to retain Oxfordshire's status as being amongst one of the best areas in the country for recycling and waste prevention;
- A recognition that Oxfordshire is part of a wider region.

The comments on the Sustainability Appraisal Scoping Report relate to in particular the need to further strengthen and reinforce the importance of the public health agenda throughout the document in line with the emerging Joint Health and Well Being Strategy, which has specific proposals around healthy place-shaping.

***The Cabinet is RECOMMENDED to:***

- (a) note and endorse the draft response to the consultation of the Oxfordshire Plan 2050 (Vision, Aspirations and Objectives) contained in Annex 2, taking into account any changes agreed at Cabinet;***
- (b) note and endorse the draft response to the consultation of the Oxfordshire Plan 2050 Sustainability Appraisal Scoping Document, contained in Annex 3, taking into account any changes agreed at Cabinet.***

## **12. Community Risk Management Plan (CRMP) Action Plan 2019-20** (Pages 167 - 192)

*Cabinet Member:* Deputy Leader of the Council

*Forward Plan Ref:* 2018/153

*Contact:* Paul Bremble, Group Manager – Strategic Risk & Assurance

Report by Chief Fire Officer (**CA12**).

The Fire and Rescue Services Act 2004 requires the Secretary of State to prepare a Fire and Rescue National Framework to which Fire Authorities must have regard when discharging their functions. The 2018 Framework requires each Fire and Rescue Authority to produce a publicly available Integrated Risk Management Plan (IRMP). Within Oxfordshire Fire and Rescue Service (OFRS) we have called this our Community Risk Management Plan (CRMP) to make it more meaningful to the public. In April 2017 OFRS published the CRMP 5-year strategy of Oxfordshire, this will cover the period from 2017 to 2022.

Each year the fire authority creates an action plan which proposes a number of projects to support the CRMP 5-year strategy. This report outlines the proposed projects for

2019-20 and the consultation that has been undertaken on those projects.

The proposals in this report were presented to the Performance Scrutiny Committee in October 2018.

The agreed proposals within the 2019-20 action plan have been subjected to full internal and external consultation for a period of 12 weeks. Cabinet is therefore invited to comment on the proposed action plan, consultation responses and management responses to the consultation responses.

The following projects will be included within the fire authority's CRMP for the fiscal year 2019-20:

- Project 1 - Risk profiling local communities.
- Project 2 - Prevention Review
- Project 3 - On-Call retention review
- Project 4 - Proactive Role in improving standards in rented housing
- Project 5: Establishing Community Safety Advocates or Wardens.
- Project 6: To increase the diversity of the Operational Workforce to reflect the community that we serve.

Our medium-term financial plan and supporting business strategies underpin the proposals within our CRMP action plan.

***Cabinet is RECOMMENDED to accept the proposed projects and adopt in the final version of the CRMP Action Plan 2019-20.***

### **13. Business Management & Monitoring Report for Quarter 3 - 2018/19 - March 2019 (Pages 193 - 210)**

*Cabinet Member:* Deputy Leader of the Council

*Forward Plan Ref:* 2018/179

*Contact:* Steven Jones, Corporate Performance & Risk Manager Tel: 07392 318890

Report by Policy & Performance Service Manager (**CA13**).

The report and its two annexes demonstrate the state of Oxfordshire County Council's progress towards Corporate Plan priorities at the end of Quarter 3 2018-19.

***The Cabinet is RECOMMENDED to note the performance reported.***

### **14. Forward Plan and Future Business (Pages 211 - 214)**

*Cabinet Member:* All

*Contact Officer:* Sue Whitehead, Committee Services Manager Tel: 07393 001213

The Cabinet Procedure Rules provide that the business of each meeting at the Cabinet is to include "updating of the Forward Plan and proposals for business to be conducted at the following meeting". Items from the Forward Plan for the immediately forthcoming



meetings of the Cabinet appear in the Schedule at **CA14**. This includes any updated information relating to the business for those meetings that has already been identified for inclusion in the next Forward Plan update.

The Schedule is for noting, but Cabinet Members may also wish to take this opportunity to identify any further changes they would wish to be incorporated in the next Forward Plan update.

***The Cabinet is RECOMMENDED to note the items currently identified for forthcoming meetings.***

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